



## **Training – what’s on offer?**

**Voluntary community organisations identified the following areas as key priorities for organisations within the next 3 months:**

- Leadership skills
- Business planning
- Strategic planning
- Safeguarding
- First Aid
- Fire Safety
- Volunteers and the law
- Writing funding application forms
- Book-keeping
- Budgeting and cashflow forecasting
- Managing change
- Marketing and publicity

### **Are you interested in attending any of the above training sessions?**

The above training can be arranged during Spring / Summer 2012 all we need to know is who wants to attend.

### **Will there be a charge?**

Where possible we will try to make sessions free, however on some occasions charges will apply but will be kept to an absolute minimum costing no more than £30.00 per person.

If you would like to attend any of the above training but may be prevented by costs then please call us to discuss.

We are always happy to work with organisations who can offer free venue hire in exchange for free place(s) on any training sessions we facilitate. If you are interested in hosting then please get in touch for further details.



## **What's coming up?**

Due to the success and increased demand for the recent Big Lottery Fund workshops we will be facilitating two more sessions in April with more planned in early Summer.

**Awards for All** – 18<sup>th</sup> April 2012  
**Reaching Communities** - 24<sup>th</sup> April 2012  
**GrantNet workshop** – 2<sup>nd</sup> May 2012

More information can be found on the website  
[www.manchestercommunitycentral.org](http://www.manchestercommunitycentral.org)

## **Are you looking for specific training for your organisation?**

It is crucial for organisations to have the skills and abilities to help them grow. With links to numerous training providers Manchester Community Central could help.

To discuss your training needs or register your interest in attending a workshop please contact Cheryl, Training Co-ordinator

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Web: [www.manchestercommunitycentral.org/training](http://www.manchestercommunitycentral.org/training)